

DATE:

TO:

FROM: Staff Nurse
 Occupational Medical Service, DS

SUBJ: Periodic Medical Evaluation
 Animal Exposure Surveillance Program

Occupational Medical Service (OMS) records indicate that you did not respond to a prior request to return to the clinic for medical evaluation as part of your participation in the Animal Exposure Surveillance Program (AESP). Please call me at 496-9278 within two days to schedule an appointment within two weeks of the date of this memorandum.

Please be aware that OMS is required to notify your supervisor and the Animal Program Director for your IC if you do not keep recommended AESP related appointments. Noncompliance may result in administrative action by your supervisor.

Staff Nurse
Bldg. 13, Room G904

cc: Supervisor
 Animal Program Director